

## **Terms and Conditions**

- A refundable security deposit of £200 cash is required at the time of booking.
- Room Hire for Kingsway Function Rooms is £100.
- We reserve the right to deduct the cost of any damages from the security deposit.
- In the event of cancellation, £100 of the security deposit is non-refundable.
- The behaviour of all the guests is the responsibility of the person(s) entering into the agreement with Kingsway Function Rooms.
- Any person acting in a disruptive or inappropriate manner will be asked to leave the premises.
- A security person will be on the premises at all times when the Hall is being hired.
- Children are the responsibility of their parent(s) or guardian(s) and must be super-vised at all times.
- Children are not allowed in the bar / lounge area after 8pm.
- Only alcoholic or non-alcoholic drinks purchased on the premises, may be consumed on the premises. Any person found to be consuming their own drinks, either alcoholic or non-alcoholic, will be asked to leave immediately and will result in the loss of the £200 security deposit.
- Opening hours are at the Manager's discretion and subject to change at any time.
- In line with legislation, Kingsway Function Rooms has adopted the "Challenge 21 Policy". Everyone who attempts to buy alcohol but appears to be under 21 will be asked for ID.
- The payment of the deposit will be confirmation of your acceptance of these Terms & Conditions.